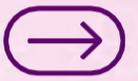


HRIS (Human Resource Information System)



Course Curriculum

TABLE OF CONTENTS

01	MEET THE FOUNDER	
02	ABOUT OMNILEARN	
03	ABOUT THE COURSE	
04	WHY CHOOSE US	
05	ABOUT PLACEMENTS	
06	WHY HRIS COURSE AT OMNILEARN	
07	CERTIFICATION PROCESS	
08	COURSE CONTENT	
09	OUR ACHIEVEMENTS	
10	ON-SITE TRAININGS	
11	CANDIDATES PLACEMENTS	
12	REVIEWS	
13	CONTACT US	

Meet The Founder

AMOL S. PANDIT



Amol S. Pandit is the founder and CEO of Omnilearn Professionals Private Limited, a global professional training and corporate learning organization focused on developing future-ready talent. He holds a master's degree in mechanical engineering from BITS Pilani and brings strong expertise in engineering, quality systems, and organizational excellence.

With a decade of experience as an engineer in the Ministry of Civil Aviation, he gained deep exposure to quality management, regulatory compliance, and operational governance. He later transitioned into professional training and consulting, specializing in Lean Six Sigma, project management, business analytics, and leadership development, delivering programs for Fortune 500 companies and leading institutions.

A certified Lean Six Sigma Master Black Belt, Agile Scrum Master, and Business Analyst Professional, Amol is also a recipient of the Indian Achievers Award for his contribution to education and skill development. Under his leadership, Omnilearn has become a trusted global learning partner across multiple high-impact domains.

ABOUT OMNILEARN

Omnilearn Professionals Private Limited is a global professional training and corporate learning organization focused on building future-ready skills for individuals and enterprises. With a presence in India, the UAE, and Canada, Omnilearn delivers industry-relevant classroom and corporate training across domains such as SQL database management, project management, data science, AI & ML, SAP, IT, cybersecurity, quality management, and leadership development. Their hands-on, outcome-driven approach combines instructor-led sessions, real-world projects, and career support, including resume building, interview preparation, and job assistance. Omnilearn's mission is to empower professionals with globally relevant skills that drive measurable business impact and long-term career growth.

ABOUT THE COURSE

Human Resource Information System (HRIS)

The HRIS (Human Resource Information System) Certification Program is a comprehensive, industry-focused course designed to equip learners with practical expertise in managing HR operations through digital systems.

In today's data-driven and technology-enabled business environment, organizations rely heavily on HRIS platforms to streamline processes such as recruitment, employee data management, attendance tracking, payroll inputs, performance management, and HR analytics. This program bridges the gap between traditional HR knowledge and modern HR technology by providing hands-on exposure to real HRIS tools and workflows.

Unlike conventional theoretical programs, this certification emphasizes learning by doing. Participants will actively work on HRIS systems, simulate real-world HR scenarios, and understand how end-to-end HR processes are executed within organizations.

By the end of the program, learners will be capable of configuring HR systems, managing HR data, generating reports, and supporting digital HR transformation initiatives, making them highly valuable for HR roles in corporates, consulting firms, and startups.

WHY CHOOSE US?



**Expert & Personalized
Mentorship**



**Lifelong Learning
Resources**



**Hands-on
Experience**



**End to end
placement support**



Global Certification Guarantee



**Complementary Resume
Building from Experts**



Guaranteed Internship

ABOUT PLACEMENTS

01.

We offer 100% Placement Assistance, backed by a strong network of 300+ Placement and Internship Partners to support your career growth.



02.

We have successfully placed more than 5000 candidates throughout our journey



03.

Students who complete the mandatory training program qualify for our placement assistance program



04.

Real-time training and excellence make Omnilearn the recruiters' top choice



WHY HRIS AT OMNILEARN?



**Comprehensive training
on the latest HRIS
technologies and tools**



**Access to expert
instructors and a
supportive community
of fellow learners**



**ISO and Global Quality
Control Board Accredited
Certification**



**Real-time end-to-end
project implementation-
based training**



**Flexible learning
options to fit
your schedule**



**Guaranteed
HRIS Global
certification**



**LMS Subscription
for Lifetime**



**100% Job Support
end-to-end**



**Internship
Program Available**



**Hands-on
experience**

CERTIFICATION PROCESS

1

Counseling:

Register for the course and follow the enrollment process

2

Engage in the Learning Process:

Attend all lectures, webinars, and tutorials. Participate actively in discussions and complete all the projects assigned by the instructor

3

Course Completion Certificate:

Complete the course as per the schedule and receive the globally accredited certificate from Omnilearn.

4

Global Certification Exam:

Get complete support for the Global Certification Exam, free exam dumps, and guidance to update your resume and LinkedIn profile with your new certification.



CERTIFICATE OF ACHIEVEMENT

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Full Name

Who Has Successfully Completed Our Training Program On
Course Name

CERTIFICATE NO: OMNL-XXXXXXXX

DATE OF ISSUE: XX-XX-XXXX



AUTHORIZED SIGNATORY



COURSE CONTENT

Introduction to HRIS & Digital HR Transformation

- Evolution from traditional HR to Digital HR
- What is HRIS and why organizations use it
- Core HRIS modules in modern companies
- Overview of HR digital transformation
- Role of HRIS in improving HR efficiency
- Hands-on practice using Orange HRM / Zoho People

HRIS Architecture & Data Management

- HRIS architecture basics
- Master data vs transaction data
- HR data lifecycle
- Importance of HR data accuracy
- Data privacy and HR compliance
- Hands-on using Odoo HR

Organizational Structure & Position Management

- Organizational hierarchy
- Position vs job role concept
- Department and reporting structure
- Hands-on using Orange HRM / Odoo HR

Employee Master Data & Lifecycle Management

- Employee lifecycle stages
- HR documentation management
- Digital employee profiles
- Hands-on using Orange HRM / Zoho People

Recruitment & Applicant Tracking System (ATS)

- Digital recruitment workflow
- Applicant tracking systems
- Recruitment analytics basics
- Hands-on using Zoho Recruit trial / Odoo Recruitment

Onboarding, Attendance & Leave Management

- Digital onboarding process
- Attendance tracking systems
- Leave policy frameworks
- Hands-on using Orange HRM / Zoho People

Payroll Inputs & Compensation Management

- Salary components
- Payroll inputs
- Payroll data sources from HRIS
- Compliance overview (PF, ESI, TDS conceptually)
- Hands-on using Odoo Payroll Community / Spreadsheet-based HR payroll simulation

Performance Management System (PMS)

- KPIs and KRAs
- Performance appraisal frameworks
- Continuous performance management
- Hands-on using Orange HRM Performance module

HR Analytics & MIS Reporting

- HR metrics
- Workforce analytics
- Decision-making using HR data
- Hands-on using Airtable HR database + Google Looker Studio

OUR ACHIEVEMENTS



INDIAN ACHIEVERS AWARD



ON-SITE TRAININGS



ON-SITE TRAININGS



OUR CANDIDATES PLACED AT

5,000+ students trained at Omnilearn are now thriving in top companies across the globe. The next success story could be you.



REVIEWS

Click on the link and check all our candidate's feedback:
<https://theomnilearn.com/courses/hr-management/human-resource-information-system-hris#give-review>

"The trainer's industry experience clearly reflects in the sessions. Every concept was backed by real-world examples and use cases."

Dhruv Tewary  5/5



"The hands-on practice on HRIS tools was the best part. I now understand how recruitment, attendance, and payroll systems are managed digitally."

Purnima Majumdar  5/5



"I would highly recommend this course to MBA HR students. It adds practical skills that most academic programs miss."

Vishwajeet  5/5



"One of the best HR trainings I have attended. The combination of HR knowledge and technology makes it extremely relevant for today's industry."

Soumya Agarwal  5/5



"The step-by-step guidance during practical sessions made it easy to understand even for beginners. Highly recommended."

Anjali Mishra  5/5



CONTACT US



Registered Office Address

Omnilearn Professionals Private Limited

NX-One, T-4, B-304, TechZone IV,
Greater Noida West,
Uttar Pradesh 201318



+91 9217374304



Operations@theomnilearn.com



theomnilearn.com